



**HOMEWOOD CITY SCHOOLS**  
**Office of the Superintendent**

450 Dale Avenue Homewood, AL  
35209  
Phone: 205-870-4203 Fax: 205-877-  
4544  
[www.homewood.k12.al.us](http://www.homewood.k12.al.us)

**Please Post**

**POSITION ANNOUNCEMENT**

**March 20, 2025**

The Homewood City Board of Education is currently seeking applicants for the 2025-2026 school year in the following area:

**Principal – Edgewood Elementary**

Applicants should be properly certified for the position. Salary will be based on experience and qualifications.

Applications may be [submitted here](#).

Internal applicants should only submit an email of interest and a current resume to Dr. John Lowry ([jlowry@homewood.k12.al.us](mailto:jlowry@homewood.k12.al.us))

# Homewood City Schools

## Role Description

**POSITION TITLE:** Edgewood Elementary School Principal

**REPORTS TO:** Superintendent

**START DATE:** July 1, 2025

**JOB GOAL:** To serve as the instructional and administrative leader of the school, to work with staff, students, and community to ensure a high-quality educational program, and to formulate and accomplish the school mission. To provide leadership for an environment of high expectations for staff and students.

### **PERFORMANCE RESPONSIBILITIES:**

- provide effective leadership in planning, developing, implementing, and evaluating the instructional program
- promote a positive school climate
- interpret and enforce federal and state laws and state and local board policies
- assist in the recruiting, screening, selecting, and assigning of the school's certified and support staff
- assist in securing, maintaining, and managing material resources
- prepare and administer the school budget and supervise school finances
- assume responsibility for scheduling
- ensure students receive appropriate placement and services
- plan and accomplish personal professional growth and demonstrate professional ethics
- demonstrate proficiency in written and oral communication
- provide professional opportunities for staff
- communicate and clarify the school's mission to students, staff, and community
- provide a safe, orderly environment that facilitates teaching and learning
- provide a climate of high expectations for staff and students
- supervise, observe and evaluate teachers and staff
- be highly visible in the community and at school related activities
- perform all other duties as assigned by the superintendent